Campions Solicitors
Instruction Form
Transfer of Equity

IMPORTANT: Please ensure that all spellings are correct since full names will be inserted into legal documents.

Client One		**Client Two**	
Title:		Title:	
Surname:		Surname:	
Forenames(s):	**(please include all names as stated on your passport including middle names)**	Forenames(s):	**(please include all names as stated on your passport including middle names)**
Telephone: Mobile:		Telephone: Mobile	
Telephone: Home		Telephone: Home	
Telephone: Other		Telephone: Other	
National Insurance Number:		National Insurance Number:	
Email Address:		Email Address	
Can this email address be used to receive the following:		Can this email address be used to receive the following:	
General emails	Yes ☐ No ☐	General emails:	Yes ☐ No ☐
PDF downloads	Yes ☐ No ☐	PDF downloads:	Yes ☐ No ☐
Microsoft word attachments:	Yes ☐ No ☐	Microsoft word attachments:	Yes ☐ No ☐
Authority to Act We prefer to use one client as a contact. Please sate which of you we should contact: (if relevant)			

Your current address:
(we will send all of your correspondence to the address stated here, although generally emails will be used)

Address of property being transferred (if not as above)

Is the property Freehold or Leasehold? If Leasehold please provide a copy of your lease together with your latest ground rent receipt.

Value of the property

Name and address of person to be removed and details of their solicitors from the Title (if applicable)

Name and address of person to be kept on or added from the Title (if applicable)

Is any money being paid to the person being removed?

Yes ☐ No ☐

If so how much? £

If you have answered yes to the above question, how is the arrangement to be financed: i.e. will you require a mortgage or further advance? (please confirm the name of your new lender if different to your existing lender)

Is the property currently mortgaged?
Yes ☐ No ☐

If yes, please give details of your existing Lender:	
Name:	
Branch:	
Mortgage account number:	

Do you own any other land / properties ?

Is this transaction in connection with separation, divorce or dissolution?
Yes ☐ No ☐

If so please indicate the following with regards to representation for you in the family matter:
- Campions acting ☐ - Other solicitors acting ☐ please give name : - No representation ☐

If other solicitors or no representation please indicate in the case of separation, divorce or dissolution whether Court Order or Agreement. Please provide details

We would be grateful if you tell us how you first heard about us. This is important because it helps with our marketing.
Existing Client ☐ Internet ☐ Recommendation ☐ (if professional please specify): Other ☐ (Please specify)